



# Hunter Mountain Bike Association (HMBA) 2010 Awaba State DH Round Special Committee Meeting Minutes

Date:	22nd March 2010
Location:	Club Macquarie
Meeting Started at :	7:10pm

## *Attendance Record*

### **Present:**

*Joel Davies  
Keith Bruce  
Brad Mertens  
Ron Chapman  
Mark Welsh  
Colleen Kehoe  
Rick Kehoe  
Rick Boyer  
Steven Pryor  
Tim Butler  
Ross Cairns*

**Apologies:** *Lenny Allen*

**Chair:** Colleen Kehoe

**Minutes:** Mark Welsh

## *Action items for 2010 Awaba State DH round 10/11<sup>th</sup> April - Colleen*

- Online Rego
  - 16 Entries so far but over 60 have viewed the entry page.
  - Some reports of issues accessing the web page. Several committee members have tried it, as well as contacting MTBA for a new password & all has run smoothly.
  - Joel will put the link to the online entry page back on to the HMBA website.
  - Entries close Wednesday 7<sup>th</sup>.
  - No entries allowed on the day.
- Timing
  - Castech have been booked for the timing
    - ✓ Costs confirmed at \$1,826 for the weekend.
- Buses
  - Adairs Buses booked – 5 buses with drivers for 8 hours on both days. Cost confirmed at \$5,800

- A2B Buses. Steve Humphries to advise if A2B will be coming up + cost. Colleen to find out details & confirm we can cancel if not required prior to the event.
- Station Hotel Kurri Kurri (home of the Kurri Kurri Mongrel Bastards MTB club) have offered their minibus + trailer for the weekend - \$100 + fuel.
- Trailers
  - HMBA x 2
  - CCOMTB x 2
  - Steve Humphries x 3
  - ONE free entry per trailer to be reimbursed by cheque for drivers who bring one of the non HMBA trailers.
  - Tim will have the cheque book onsite over the weekend.
- First Aid/Paramedics
  - Pink First Aid to supply 2 x paramedics with 3 radios at a cost of \$1,420 for the two days
  - Tim will make the booking
- Catering
  - Thanks to Lincoln H & his Dad, Toronto Rotary Club has again agreed to run our BBQ for both days.
  - Luke the coffee guy is arranged to provide steaming beverages over the weekend.
- P.A System
  - Dean Kozlik has it at the moment. Tim has agreed to pick it up & get it to race day.
  - DJ Rick Boyer has volunteered to provide a family friendly HMBA megamix for onsite music.
  - Keith will make sure the iPod connector for the PA system gets there for the weekend.
- Radios
  - Colleen advises that we have arranged for 11 x 5W radios, which when added to the three the paramedics will carry will be enough for the weekend.
  - No need to hire any radios now.
- Toilets
  - Tim to book
  - 5 toilets in total – 1 at the top, 4 at the bottom
  - Approx \$150 ea per day
- Race Plates
  - Being arranged by NSWMTB
  - Not sure who is paying for them – Colleen asking
  - Rick K will organise ties for the plates.
  - Colleen advises that they will come with the numbers already stuck on
- NSWMTB ‘Cut’
  - Apparently they take 20% of any profit, though this is to be confirmed.
  - Not entirely sure why this is the case
- Volunteers
  - Minimum of 10 volunteers required each day, just to cover the track marshall positions
  - On top of the work Colleen, Rick, and Tim will be doing across the weekend, we need 10 track marshalls + another volunteer to coordinate the loading of bikes onto trailers.
  - Jane B is making the red and orange marshall flags
  - Steve Humphries is arranging the commissaire and track marshall supervisor (Rod...)
  - We are still well down on required numbers for both days. MW to draft an email calling for volunteers, which Lenny will send to HMBA members.
  - We will offer free lunches on the day of volunteer + next race entry free (whether XC or DH) for any volunteer.
  - Colleen has spoken with Crest Volunteers, and will get a quote for 5 volunteers over two days + how much notice they need prior to race day. These guys all come with radios.

- Website Updates
  - Must be a clear message that camping at Awaba in the car parks is not allowed. Joel to provide links to State Forests Camping areas & NWPS also. Kurri Station Hotel have requested a mention of their new accommodation & contact details, and would also be worth mentioning accommodation available in Toronto, Morisset, and Wangi Wangi.
  - Ensure the website advises that the event will be fully catered.
  - Advise attendees to bring their own water. Tim will bring a 150L tank of drinking water also.
  - Mark W to write a summary for Joel.
- Petty Cash
  - Tim will bring the cash tin with a float of \$300
- Bins
  - We've decided to save money on the skip & Colleen & Tim will bring smaller bins & liners for the weekend.
- Track Marshall arrangements
  - Each marshall point on the track will be signposted (supplied by Colleen)
  - There will be an allocated 'access point' for each marshall point for paramedic entry etc
  - Each access point to be signposted on Mt Faulk Rd
  - Rick and Colleen to update a track map with all of the relevant marshall & access points for use by the volunteer coordinator etc.
- Prize Money
  - Prize money to be awarded by HMBA
  - Prize money will go to
    - ✓ The first five Elite Men riders,
    - ✓ The first three U19 Men riders
    - ✓ The first three Expert Women riders
- Prizes for all other categories (17 in total)
  - Rick Boyer is coordinating and will allocate specific prizes per category
  - Breakaway Cycles, Drift, Lusty Industries + others are donating schwag for category prizes.
  - The Bike Shed Mortdale are sponsoring some specific categories and providing prizes, but not all.
  - Colleen will either make certificates for the top 5 (I think) in each category or get a quote and have them printed.
  - Tim will arrange for a podium for presentations
  - All presentations will be after all categories have finished racing on the Sunday
  - Rick B will look into arranging an MC for race day – Robbie McNaughton was suggested.
  - "Hot Seat" suggested for current leader in each category.
  - Colleen will print a large banner thanking all sponsors that we can use with the hot seat & podium. Colleen and Rick B will arrange for relevant sponsor artwork.
  - Tim to pick up bottles of champagne for the top 3 places for Elite Men and Expert Women
- HMBA DH jerseys to be on sale on the day at the HMBA shade shelter
  - \$60 ea
  - Sizes available
    - ✓ DH 3 x Small, 5 x Medium, 2 x Large, 8 x XL
    - ✓ XC 2 x Small, 3 x Medium
- Club Shirts

- Tim will bring them & caps along so Mark W can look as cool as the rest of the HMBA committee members
  - (I take XL thanks!)
- Extra Car park
  - No camping here either!
  - Tim volunteered to mow prior to race day
- Non-race specific times for both days
  - Saturday
    - ✓ 8am Volunteer briefing & placement
    - ✓ 8:30am Sign on for competitors
    - ✓ 9am Buses start & general practice starts
    - ✓ 3pm general practice finishes
    - ✓ 3-4pm practice for Elite Men and U19 Men only
  - Sunday
    - ✓ 8am Volunteer briefing & placement
    - ✓ 8:30am buses start and practice starts
    - ✓ 11:30am practice finishes
    - ✓ 12:30pm racing commences
    - ✓ Approx 4pm racing finishes and podiums commence
- Elite Men/U19 Men practice session only
  - Due to safety concerns the committee is agreed that the final hour of practice on the Saturday will be limited to the faster Elite Men and U19 Men categories.
- Safety Catch nets
  - Rick to put these up on Saturday morning
  - Two at the top rock garden and one just below Battle On.
- XC trail closure/redirection
  - As the XC trail crosses the bottom of the DH track, Ross will arrange to bunt off the XC trail on the Wednesday prior to race day.
- Friday practice
  - Important that the website notes the following points re Friday practice
    - ✓ Not an official practice day
    - ✓ No volunteers or first aid staff on site
    - ✓ All shuttles will need to be private
    - ✓ Mt Faulk Rd is a public road and as such riding in the back of trucks/utes etc is illegal.
    - ✓ Riders will be checking out the track to approach all areas with caution
- Track Maintenance
  - Volunteers are urgently required for DH track maintenance prior to the State round
  - Planned maintenance morning on Saturday 27<sup>th</sup> March and Saturday 3<sup>rd</sup> April
  - Starts from 7am with a BBQ for volunteers on the 3<sup>rd</sup> at 11:30am
- Commissaire
  - Tim to check on when the Commissaire will inspect the track prior to racing
- Race weekend setup
  - Setup from 6:30am on Saturday 10<sup>th</sup> meeting at the DH finish/staging area
- Track Bunting
  - Colleen and Rick K will bunt the track on the Friday prior to the race
- Alternate practice arrangements in case of emergency
  - In the case of a serious crash in the top half of the track during practice, riders will be started from the road gap half way point until the track is cleared to resume.
- Emergency Services notification

- Colleen to advise Morisset Ambulance station and the Westpac Rescue Helicopter of the racing weekend as a heads up.
- If we have a spare volunteer one would be handy as a car park attendant.
- Meeting closed 9:05pm