



# Hunter Mountain Bike Association (HMBA)

## Committee Meeting Minutes

Date:	3 <sup>rd</sup> August 2009
Location:	Cardiff RSL Club
Meeting Started at :	7:14pm

### *Attendance Record*

**Present:**

*Lincoln Hertogs  
Keith Bruce  
Steven Pryor  
Mark Welsh  
Dean Kozlik  
Landon Arthur*

**Apologies:** *Lenny Allen  
Wayne and Jackie Bower  
Rick Kehoe  
Steve Carter  
Stu McNaughton*

**Chair:** Keith Bruce

**Minutes:** Mark Welsh

### *Minutes of Previous meeting*

- Minutes presented by Lincoln and accepted by Keith.

### *Business Arising from Previous Meetings*

- Ongoing issues from last meeting
  - Club membership form needs to be amended to indicate 2009 MTBA fee \$90 for adults
  - Need to establish a feed zone for XC riders
  - Wayne – Car parking issues – second park area proposed on Jenkins Rd.
  - Need to keep the Down Hill turn around area clear - do not park in this area.
  - Drinks at XC club races. Lenny to confirm if he has the esky that can be used by Steven Pryor for club races
  - Forms – incident forms – Pete Delore to investigate possibilities.
  - Asset Register.
  - Yearly Profit & Loss statement
  - Condition of Jenkins road. Currently not passable when wet. Needs to be made into an all weather road. Estimated cost is about \$900 for the delivery of 34 cubic metres of

concrush to be dropped on the two steep hills. Will still need to be spread and rolled in. Dean to make some further enquires. Contact Lenny to seek approval from State Forest before proceeding.

- Seek volunteers to be a first aid officer on race day
- Missing club trailer folding table. Need to acquire another table to make a total of 3.
- Rick has prepared 4 more signs and lots more signs need to be made (wording to be confirmed) and positioned around the tracks
- Booklet Information map, directions, calendar, website details.
- Club needs to develop a marketing strategy for relevant sponsoring of the track eg naming rights to a bridge or advertising on a bridge.
- **License application update** - Stu McNaughton has the 'Word' document to update the license application form for the fee changes. Stu to arrange for a committee member to make the necessary changes – Steven Pryor has volunteered.
- **Junior racing sponsor** - Dallas Barham to send a copy of his logo to Keith Bruce and Landon Arthur to add to the HMBA website and junior results page in light of his contributions towards junior racing with the club.
- **Toilet Block** - Recent correspondence from Lenny, following discussions with Forestry around a permanent toilet block places the proposed block in the back left corner of the carpark near the trailhead. All agreed that we would need to work closely with Forestry and start thinking about a management plan for it, as all maintenance/cleaning of the toilet block will need to be carried out by the club.
- **Access road** - General discussion around the access road and issues in the wet. Forestry is of the opinion that gravel is not a good long term solution.
- **Awaba/Club flyers** - Rick Kehoe has suggested putting together some flyers and posters for Awaba to leave in bike shops. These might include directions, photos etc to advertise the mountain bike park and the club.

### *Correspondence In*

- Adventure race brochures
- RTA – Registration papers for main trailer – Dean has agreed to arrange for inspection & register.
- Letter from State Forests NSW – Ref F2008/01565
- Email from Lee Gilbert offering 8 seater 4x & downhill shuttles. Keith will forward to Steve C to review.
- Toronto Rotary – donated \$300 from their takings at the State DH round. Lincoln & Steve to attend an upcoming meeting to promote mountain biking in return.

### *Correspondence Out*

- No outgoing correspondence reported.

### *Treasurer's Report*

- No bank balances provided.
- MTB NSW has not paid the club for the State round yet.
- 18 cans of drink sold last club XC round – thanks to Steven.

### *Publicity Officer Report*

- No Report

## *XC Report*

- 75 riders – which was down a bit but it did clash with a state XC round & was the last weekend of the school holidays.
- Race ran smoothly with no incidents.
- Lots of positive comments about the new section of track.
- Agreement that race registration must close at the advertised 8:45am – as delays here then impact on the start of the kids race which flows on to the graded racing also.
- New feedzone section worked well for both riders & timekeepers.
- Discussion around the purchase of a second laptop/PC allowing the separation of timing for the kids & graded racing.

## *DH Report*

- 30 riders.
- Good round.

## *Awaba XC Track Build Report – Dean Kozlik*

- 8 volunteers at the last build day.
- Track maintenance only.
- Removed some off camber sections, and widened some corner approaches in order to improve speed and safety.
- Next build day to be the 20<sup>th</sup> September due to event clashes. This will involve a lot of bush clearing so mattocks & bow saws will be on the menu.

## *Awaba DH Track Build Report – Landon Arthur*

- 7 volunteers at the last build day.
- A down ramp (not rollable) was built off the “wombat” and a berm in the lead into wombat was reinforced with concrete to prevent it blowing out any further.

## *General Business*

- Landon advises that the generator was running a bit rough during its last use so will need to keep an eye on it.
- Dean is to arrange another couple of keys to the main club trailer – so Steve & Stu have access. Currently, keys are held by Dean, Keith, and Lenny.
- Steve has requested a couple of keys to the DH track as Rick has the only key at the moment. These are for Steve and Jimmy.
- Keith will confirm with Lenny that the Mattara booking for the AGM has been made.
- Mark is to arrange for access to the Secretary email with Lenny.
- Lenny has started work on a club asset register.
- State Forest Letter:
  - Roadwork Required - to Jenkins Road, forestry have supplied some internal contact details for us – and stipulated that there will be some conditions/limitations around the materials that may be used etc.
  - Build Shelter – detailed submission to be put together and forwarded to Forestry for approval.
  - Toilet Construction – Significant restrictions and requirements around this. We will request information on current suppliers of cleaning/maintenance for other State Forest toilets in the Watagans and other forestry sites.

- Notice Board – Detailed submission to be put together providing information on the notice board itself and the information to be provided.
- Use of Harvesting Extraction Trails – These are generally acceptable and permission must be sought on a case by case basis.
- Special Purpose Permit Application – State Forests note that our application has not been received. Keith to talk to Lenny about this.
- Usage Fees – State Forests note that we have held events that would attract a usage fee (\$2.20 per rider). Club to ensure that we notify Forestry of all such events and make a timely payment.
- Track Inspection – Comments were very positive regarding a recent track inspection. A “protruding pile” on one of our large XC bridges will need to be attended to.
- Committee agrees that race fees for adult riders need to be increased from \$10 to \$15 to assist in covering the cost of paramedics/medical support on site at club races. No start date agreed to yet.
- An example of trail network signage was tabled – this might be handy for our own notice board submission.
- Dean has acquired some poles that will be ideal for trail signage. He will arrange for them to be delivered on-site.
- Agreement that a decision must be made re 2010 time keeping at the next meeting.

Meeting Closed at 8:28pm.